

**Developmental Services Center (DSC)
ADA Reasonable Modification Request Form**

Requests for modifications to the policies, practices, or procedures of DSC in order to accommodate an individual with a disability may be made either in advance or at the time of the transportation service. Whenever feasible, requests for reasonable modifications shall be made and determined in advance. A reasonable modification related to the ADA is *a change or exception to a policy, practice, or procedure that allows people with disabilities to have equal access to transportation*. Fill out this form with details about your modification request and how it relates to your disability.

Modification Request By: _____ Date: _____

Address: _____ Phone: _____

Modification for (Name) _____ Date of Trip: _____

Describe the modification request for ADA demand response transportation including why the modification is necessary:

Signature of ADA Passenger or Guardian

Date

Once completed, please mail or email this form to:

DSC

ATTN: Kelli Martin-Reasonable Modification

1304 W Bradley

Champaign, IL 61821

Email: Kmartin@dsc-illinois.org

To request a modification by phone, please call the following number: (217) 356-9176

Requests for reasonable modifications may be denied on the following grounds:

1. It is a fundamental alteration to the nature of the program, service, or activity,
2. It is a direct threat to the health or safety of others,
3. It is not a requirement by the requester to use the service, or
4. The modification creates an undue financial / administrative burden.

DSC will strive to acknowledge and approve or deny requests within five (5) business days of receipt. All riders who are denied a request have the ability to appeal. For a copy of our Appeals Form and the complete Reasonable Modification Policy, please visit dsc-illinois.org.

All information is kept confidential. All materials are available in accessible format and in languages other than English upon request.